

HOPWA Q & A – 3/21/22

Q: Is there a Letter of Intent due?

A: No, there is not a Letter of Intent due as part of the Request for Proposal process.

Q: Do you have to use the provided forms in the RFP?

A: Yes, you must use Forms 1-5 provided. Forms 1 & 2 are not fillable but will need to be completed and scanned with your completed package. Forms 3,4, & 5 are all fillable.

Q: For Operational Expenses for Facility-based Housing, what can be included in the daily rate calculation?

A: Expenses for operational expenses can include: maintenance, security, operation, insurance, utilities, furnishings, equipment, supplies, and other incidental costs. Costs will need to be broken out per line item.

Q: Can we bill for operational expenses for Facility-based Housing and supportive services?

A: Yes, Operational expenses would be billed to Facility Based Housing and Supportive Services would be billed to a Supportive Services activity. Both can be used in conjunction with each other.

Q: Where can I locate the City of Charlotte vendor number/ID?

A: If you currently have a HOPWA contract, you do not have a City of Charlotte vendor number/ID as your contract is with Carolinas CARE Partnership. (Note: You will only have a City of Charlotte vendor number/ID if you are contracted to provided other services with the City of Charlotte).